



Polk County, Texas

ORDER

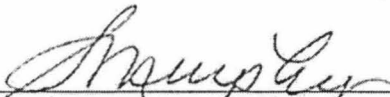
OF THE POLK COUNTY COMMISSIONERS COURT

Designating Surplus/Salvage Property and Disposition thereof

WHEREAS, in a regular meeting of the Polk County Commissioners Court held October 17, 2016, certain item/s as listed on Asset Management Forms attached hereto were determined to be surplus/salvage property as defined by Local Government Code, Chapter 263 Subchapter D, Section 263.151;

THEREFORE, the aforementioned item/s on listed on Exhibit "A" (consisting of 5 page/s) of this Order are hereby designated as Surplus/Salvage Property of the County and shall be disposed of in a Public Auction to be held online by the County's contracted auctioneer and administered by the County Auditor;

BE IT FURTHER ORDERED, that any or all of the property listed on Exhibit "A" of this Order may be destroyed as worthless if the County undertakes to sell that property (by public auction) and is unable to do so because no bids are made or the property is unclaimed by a successful bidder for a period of thirty (30) days following the close of the auction. In this instance, the Auditor shall properly note such disposition for each item so destroyed.



Sydney Murphy, County Judge

CERTIFICATE OF THE COUNTY CLERK

The undersigned, being the County Clerk of Polk County, Texas, does hereby certify that this ORDER was duly adopted by the Commissioners Court for Polk County on October 17, 2016.

IN WITNESS WHEREOF, I have affixed my signature and the official seal of the Polk County Commissioners Court to this certification.



Schelana Hock, County Clerk
Polk County, Texas



Polk County Asset Management Form

1174

Type of Transaction (check one)

Transfer
Surplus/Salvage
Waste

| |
|-------------------------------------|
| <input type="checkbox"/> |
| <input checked="" type="checkbox"/> |
| <input type="checkbox"/> |

Date of Transaction

9/22/2016

Inventory Items

| Description of Equipment | Serial Number |
|--------------------------|------------------------------------|
| Cummins money counter | Model #4062 |
| Calculator | Property of Polk County #017003 |
| " | County of Polk #000002101 |
| " Casio | Q2034555 |
| | |
| | |
| | |
| | |
| | |

Transferring/Selling Dept.

Tax Office

Dept. Head Signature

Isidore Burt

Receiving Department

Maintenance

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

| |
|--|
| |
|--|

Polk County Asset Management Form

Type of Transaction (check one)

| | |
|-----------------|-------------------------------------|
| Transfer | <input type="checkbox"/> |
| Surplus/Salvage | <input checked="" type="checkbox"/> |
| Waste | <input type="checkbox"/> |

Date of Transaction

10-16-2016

Inventory Items

| Description of Equipment | Serial Number |
|--------------------------|---------------|
| HP Laserjet Pro | |
| 400 M451dn | CNDF 386920 |
| | |
| | |
| | |
| | |
| | |
| | |
| | |
| | |

Transferring/Selling Dept.

Permit Department

Dept. Head Signature

Joe Bloom

Receiving Department

Dept. Head Signature

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Printer is damaged. Part was replaced but it didn't last.

POLK COUNTY ASSET MANAGEMENT FORM

Type of Transaction:

Transfer
Surplus/Salvage
Waster

| |
|-----------------|
| |
| Surplus/Salvage |
| |

Date of Transaction:

09/22/2016

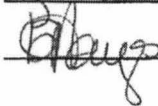
Inventory Items:

| Description of Equipment | Serial Number |
|---------------------------|-----------------|
| (2) Two Hole Punchers | N/A |
| Telephone Vertical Comm. | SSK700649 |
| Ryobi Vacuum | N/A |
| GBC. Holepuncher/ Stapler | TJ05543H |
| Brother Fax | U56577A4J170149 |
| Canon Fax | UNW29511 |
| Windtunnel Vacuum | N/A |
| 1 Black Office Chair. | N/A |

Transferring/Selling Dept.:

Polk County Social Services Department

Dept. Head Signature:



Receiving Department:

Polk County Maintenance Department

Dept. Head Signature:

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Copy to Transferring Dept., Receiving Dept., Maintenance Engineering and County Auditor

POLK COUNTY ASSET MANAGEMENT FORM

Type of Transaction:

Transfer
Surplus/Salvage
Waster

| |
|-----------------|
| |
| Surplus/Salvage |
| |

Date of Transaction:

09/22/2016

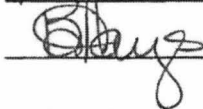
Inventory Items:

| Description of Equipment | Serial Number |
|--------------------------|---------------|
| Monitor | 411NMLF003642 |
| Monitor ICPower | 6532M1000065 |
| Tower HPcompaq | MXL1330979 |
| Tower IBM | 813D4ULKYGR3M |
| Tower Gateway | 0025098825 |
| Tower HP | MXL012001L |
| | |
| | |

Transferring/Selling Dept.:

Polk County Social Services Department

Dept. Head Signature:



Receiving Department:

Polk County IT Department

Dept. Head Signature:

Casey Lowrie

DISPOSITION OF ASSET IF SURPLUSED OR SALVAGED:

Copy to Transferring Dept., Receiving Dept., Maintenance Engineering and County Auditor